



General Physics (UK) Ltd
www.generalphysics.co.uk

An Introduction to Project Management

Ref: GP-CO-UK-480 v1.0 - July 2011

© General Physics (UK) Ltd

For further information, please call

+44 (0)500 734 734

Email us at

emea-enquiries@gpworldwide.com

Visit our website

www.generalphysics.co.uk

www.gptrainingconsultants.com



An Introduction to Project Management

Duration

2 days

Overview

Learn how to manage a project using a tried and tested tools and approaches that maximise the likelihood of a successful outcome.

Projects have many variables which must be controlled, balanced and aligned in order to successfully deliver the objective. This course covers all aspects of managing a project to equip delegates with the necessary tools to take control and manage projects with confidence and competence.

Objectives

Gain a sound understanding of how to set up and manage a project through to a successful outcome.

Agenda

- Definitions and Principles
- Project Management Process Overview
- Project skills and attributes
- Core concept
- Who is who
- Initiating the Project
- Project Outline
- Project Initiation Document
- Risks and Constraints
- Statement of Work
- Work Breakdown Structure
- Milestones
- Resources
- Skill sets and personalities
- Conflict resolution
- Communications Planning